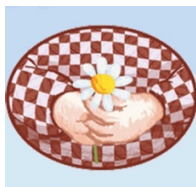


Stone Bay Montessori and Beach School



Medication, First Aid & Illness Policy

1. *FIRST AID*

- 1.1 A current and up to date First Aid Box is kept in the kitchen.
- 1.2 We require all key staff to be first aid trained.
- 1.3 All staff members must be aware of individual children's health needs. These needs must be recorded on the child's Health Record Card. Any infectious childhood illnesses a child may suffer must also be recorded on the child's Health Record Card.
- 1.4 If a child becomes ill or injured at school and needs expert medical attention, the child should be taken to hospital, or a doctor and his/her parents/carers should be informed immediately (parents sign a consent form when their child joins the School).
- 1.5 Less serious incidents/accidents will be dealt with by the trained First Aiders and recorded on the child's profile on the 'My Montessori Child' system under the 'need to know', 'accident/incident/medication/intervention' tab. All sections must be filled in and parents must sign the form at pick up.
- 1.6 Head injuries as recorded as above, however staff must ring parents to inform them of the injury as soon as possible. Parents will be given an 'NHS Head Injury Advice' link via email so that they can monitor for signs of concussion.

2. *ADMINISTRATION OF MEDICINES*

- 2.1 No medicines, creams, oils or special lotions may be given to a child without the parent's/carer's written permission, including allergic medicines e.g. inhalers.
- 2.2 Prescribed medicines provided by parents must be clearly labelled with the child's name, the expiry date and the correct dosage. All instructions must be read carefully and followed accordingly.
- 2.3 Please be aware that staff are unable to administer unprescribed medication such as 'Calpol'
- 2.4 Any medicines administered must be recorded on the medication consent form and signed by two staff members.
- 2.5 All autoinjectors and inhalers etc must be taken out of the child's bag and put into the clear box on the kitchen counter out of reach of children alongside their care plans.

- 2.6 All other medicines must be kept in the locked First Aid box in the fridge in the kitchen out of reach of children.
- 2.7 Staff members are not allowed to treat a child with head lice. Parents should be informed as soon as possible and appropriate advice on treatment given.
- 2.8 All relevant medications need to be with the child at all times e.g. on outings, at beach school and when conducting a fire drill. This includes but is not limited to autoinjectors and inhalers.

3. ***INFECTIOUS DISEASES***

- 3.1 In the interest of all children and staff in the school it is essential that we follow the guidelines issued by the Infectious Diseases Clinic and Social Services regarding the exclusion of children suffering from certain illnesses.
- 3.2 If a child is brought to school and staff believe that the child is not well enough to attend, they have the right not to admit the child until he/she has seen a doctor for advice on the condition.
- 3.3 Any case of infectious illness in the school will immediately be reported to Ofsted and the Kent Health Protection Team where applicable.
- 3.4 Parents should inform the Nursery of any illness their child is suffering in order that a record can be made and other parents informed if necessary.

Kent Health Protection Team:
After hours:

0344 225 3861
0844 967 0085

4. ***EXCLUSION POLICY (Following government health protection in schools info)***

4.1 New Medication

If you, a doctor, or nurse have given your child any new medication that they haven't had before then they must stay off of nursery for a minimum of 24 hours from the beginning of taking the medication to ensure close monitoring from parents / guardians in case of adverse reactions. This is inclusive of immunisations.

4.2 Prescribed medication / antibiotics

If a doctor has prescribed or given medication for an illness, sickness, infection or other reason, then children must stay off of nursery for a minimum of 24 hours of beginning or taking the medication, this includes antibiotics.

4.3 Diarrhoea and Vomiting

Can return 48 hours after diarrhoea and vomiting have stopped

4.4 Temperatures

If a child has had a temperature, they aren't to attend nursery until their temperature is back to normal without the use of medication

4.5 Chickenpox

At least five days from onset of rash and until all blisters have crusted over

4.6 Impetigo

Until lesions are crusted or healed, or 48 hours after starting antibiotic treatment

4.7 Whooping cough

2 days from starting antibiotic treatment, or 21 days from onset of symptoms if no antibiotics

4.8 The nursery will follow guidance on exclusions from the NHS website and government advice for any other infections that arise that aren't listed above