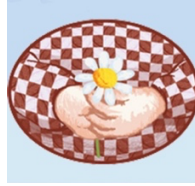


Stone Bay Montessori and Beach School



Admissions Policy and Procedure

- Nursery places are allocated on a first come, first served basis.
- A visit to the nursery is recommended before registration.
- Please check availability with the manager before completing the registration pack. We will advise you on the sessions that are available for your chosen start date so that you can fill in your registration pack accurately and make a note on sessions you would like to be put on the waiting list for.
- To secure your child's place at our nursery there is a £30 registration fee. If you choose to terminate your contract with us after submitting the registration pack this fee is non-refundable. Upon joining this fee will be deducted off your first invoice.
- If you wish to enroll your child, please sign, and fill in the registration pack in its entirety and return it to the manager. You can obtain a registration pack on our website, from the nursery or via email from the manager by contacting us on info@StoneBayMontessoriAndBeachSchool.com
- When returning the registration pack please transfer the £30 registration fee to:
Debucares Broadstairs Ltd
Barclays
Sort Code: 20-54-25
Bank Account Number: 50092487
- Before signing and returning your contract to you in confirmation of your child's place we require either, proof of payment via a screenshot, or written confirmation of payment via email, specifying the amount paid, the date of the transfer and the reference, which we request is your child's full name. Please send this to the above email address alongside your registration pack.
- If there is no available place, names are put on a waiting list.